

BULK HEADSET ACTIVATION

How to set up your Oculus headsets in 4 easy steps.*

Welcome to Oculus for Business. These instructions show you how to properly activate your Oculus headsets for your organization. Please read through this 4-step process before getting started.



* For detailed information, visit support at <https://business.oculus.com/support/start/>

Important: Before getting started, please note that Oculus for Business headset activation requires a special activation procedure as described below. Please follow these instructions for successful headset activation.

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Oculus for Business/Workplace by Facebook Integration

1. Your company's primary **Oculus for Business** administrator or license holder for the headset order will receive a Welcome email containing instructions to complete Oculus for Business/Workplace by Facebook integration.
2. Follow the instructions in the email to set up Workplace, accept the Oculus for Business integration and accept your Oculus for Business order. Upon completion, open the Device Manager via https://my.workplace.com/device_management and login.*
3. Click **Get Setup App** to send the download link via email to an email account that is accessible on an Android phone.

Hi Megan Smith,

Welcome to Oculus for Business. We have received your order of 4 headsets for your business Acme inc.

Follow the instructions below to set up your headsets. To learn more, visit [Getting Started Guide](#)

1. Create an Account

If you do not already have a Workplace account, you will need to [create one](#), since Oculus for Business is powered by Workplace

2 **Install the Device Setup app**

You will use the Device Setup app to activate your Oculus for Business headsets. Download the Device Setup app to your Android phone. Install the app, launch the app and login.* **

Workplace by facebook

[Download the Device Setup App to an Android Device](#)

Open this email on a mobile Android device and click the link above to install the Device Setup App.

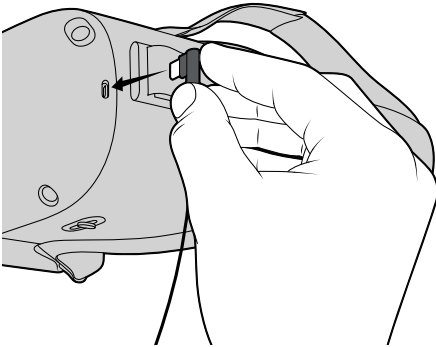
Activation requires a Wi-Fi and Bluetooth enabled Android phone running Oreo (OS 8.0) or higher. Open / WPA2 Wi-Fi network capable of supporting 20 mbps with open connectivity to Facebook servers.

The Device Setup app works by connecting to the headset over Bluetooth. It configures the headset's Wi-Fi and causes the headset to begin installing its Oculus for Business configuration over Wi-Fi.

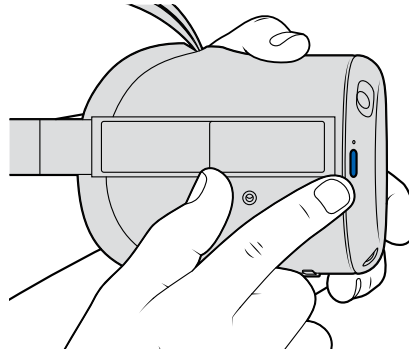
* Login using your Workplace by Facebook credentials. ** Accept all security permissions/warnings

3 Stage the headsets

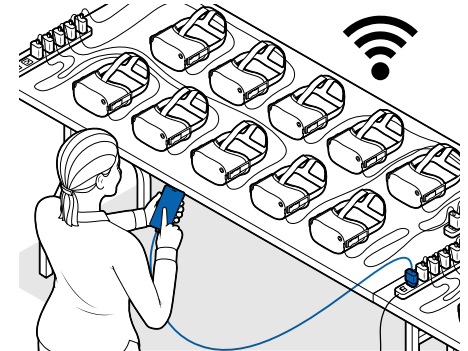
Lay out multiple headsets (called staging) in such a manner that they can all be connected to power and powered on. Only **Oculus Quest** headsets purchased through the **Oculus Business Program** can be activated using this procedure.



Be sure all the headsets to be activated are connected to power and have been charging for at least 30 minutes. Keep them connected to power throughout the activation process.



Power on each headset to be activated by pressing power on until the LED is white. Powering on a headset will allow it to be recognized by the Device Setup app and activated.*



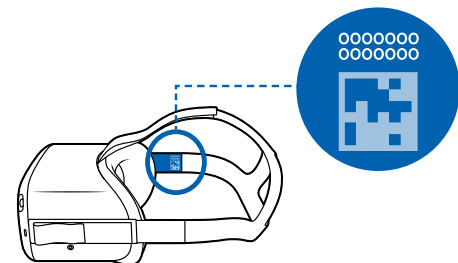
Be sure your phone is connected to power. Doing this will keep your phone from running low on power or from entering sleep mode during the activation process.**

POWER BUTTON LED COLORS: ○ White: ON ○ Orange: Low Power ○ Green: fully charged

Headset serial numbers

The serial number for each headset is printed on the inside of the right-side strap above the QR code: The first 7 digits at top followed by 7 digits in a second row.

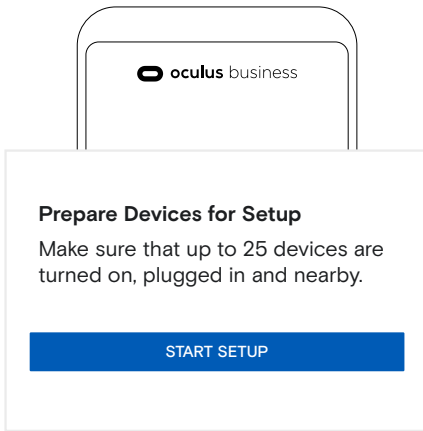
For ease in identification, consider using a label maker to attach the serial number to each headset.



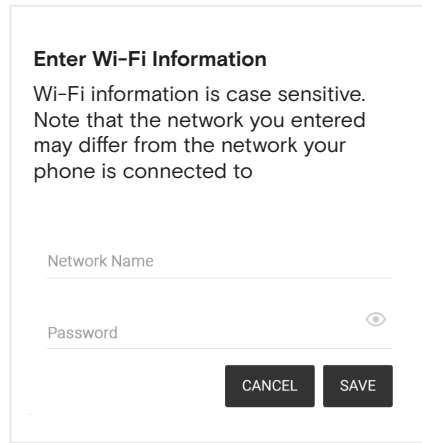
* The number of headsets that can be activated quickly depends on your Wi-Fi capability. We recommend activating up to 25 headsets simultaneously. If activation is seemingly too slow, activate fewer headsets simultaneously in the next batch.

** Be sure your phone's WiFi and Bluetooth are turned on.

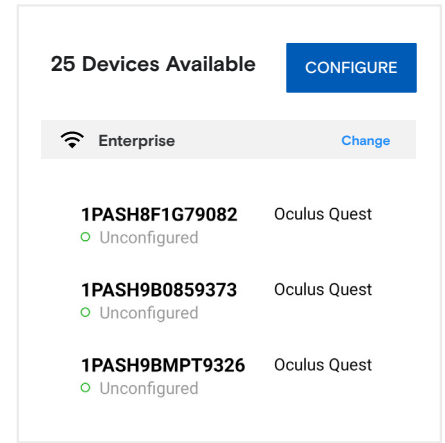
4 Activate the headsets



Open the Device Setup app and login using your Workplace by Facebook credentials. Tap **Start Setup** to open the WiFi information dialog.



Enter the WiFi Network Name and **Password** then tap **Save**.
Note: The Network Name and Password are case sensitive.



Tap **Configure** to begin headset activation. Each powered on headset will be queued on the **Configuration** progress screen and listed by its serial number.

Configuration status

During activation, the status for each headset will change from **Unconfigured** to **Configured**. Bulk activation may require anywhere from 6-25 minutes depending on WiFi capability and number of headsets activating.

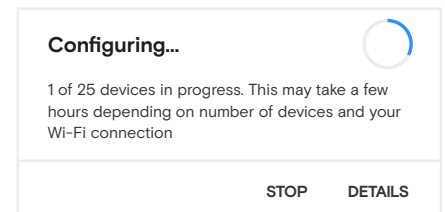
A headset status showing **Configuration stopped** means the headset activation did not finish for that device**. If any device indicates any status other than **Configured**, tap **Configure** or **Rescan** to try again.

Should any device continue to have a status other than **Configured**, contact Oculus for Business customer support to troubleshoot the problem.

Once all headsets indicate **Configured**, activation is completed for that group. Power off those headsets. Repeat the activation process for another group of unactivated headsets by powering them on and tapping **Configure**.

Once a headset is activated, you may power on the headset and view the VR Out-of-Box Experience (OOBE). Follow the steps displayed in your headset to complete the initial OOBE adjustments (headset lenses, strap arms, Guardian Boundary, etc.)

You may stop the activation process at any time by tapping **Stop**. Tap **Configure** or **Rescan** to continue activation.



Provisioning States (in order):

- Configuring**
Sending initial configurations
- Downloading Software Update**
Downloading OS update (1 GB each)
- Finalizing Setup**
Headset configuration completed
- Configured**
Device is ACTIVE in Device Manager
- Other States:**
 - Queued**
Headset is queued for provisioning
 - Failed: Error message**
Device Setup App cannot communicate with the headset

* If you do not know the WiFi network and password, you will need to acquire it through your Wi-Fi admin support.** Tap **Details** to view the status of each device.